

BOARD OF DIRECTORS REGULAR MEETING

August 22, 2025

MINUTES

1. CALL TO ORDER:

The regular meeting of the Board of Directors was held on August 22, 2025 via Zoom Videocall. The Meeting was called to order by President Wetter at 9:02 a.m.

Members Present: President Dean Wetter, Vice President Michelle Lacy, Secretary Jill Nunes, Director Lorena Cervantes, Director Jim Friedl, Director Mathew Fuzie, and Director Brandy Wade.

Members Absent: None.

CAPRI Staff Present: Executive Director Matthew Duarte, Director of Administrative Operations Monica Breck, Director of Safety and Risk Control Kirk Andre, and Executive Assistant Janay Hood.

Others Present: Byrne Conley (Gibbons and Conley), Doug Wozniak (Alliant Insurance), Bryan Cogliano (Evident), Charles Torretta (George Hills Company), Amy Whitman (Sedgwick), Allison Kaune (PFM), and Mallory Sampson (PFM).

2. INTRODUCTIONS: None.

3. PUBLIC COMMENTS: None.

4. CLOSED SESSION:

The Board convened to Closed Session at 11:18 a.m.

4.1 Worker's Compensation – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)

- Mathis v. Sunrise Recreation & Park District
- Huerta v. Sunrise Recreation & Park District

4.2 Liability & Property – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)

- Aguilar v. Hayward Area Recreation & Park District
- Romig v. Sunrise Recreation & Park District
- Hague v. Hesperia Recreation & Park District
- Rodriguez v. Hesperia Recreation & Park District
- Woolley v. Hesperia Recreation & Park District
- CAPRI \$5K Summary

Closed session concluded at 12:48 p.m.

5. REPORT FROM CLOSED SESSION:

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.

No reportable action.

6. CONSENT AGENDA:

6.1 Approval of CAPRI Board Minutes

- June 20, 2025

6.2 Warrant Listings: April 2025 – June 2025

6.3 Financial Reports

- Statement of Net Position
- Consolidating Statement of Net Position
- Statement of Revenue, Expenses, and Change in Net Position
- Consolidating Statement of Revenue, Expenses, and Change in Net Position
- Statement of Revenue and Expenses Budget to Actual

MOTION:

*Director Mathew Fuzie made a motion to approve the Consent Agenda items 6.1 - 6.3.
Director Lorena Cervantes seconded the motion.*

Ayes: *Wetter, Lacy, Nunes, Cervantes, Friedl, and Fuzie*

Nays: *None*

Abstain: *None*

Absent: *None*

7. PULLED CONSENT ITEMS: None.

8. DISCUSSION/ACTION ITEMS:

8.1 Appointment to Lower 1/3 Tier Position

Recently, Secretary Miller resigned from the CAPRI Board of Directors. This created a vacancy for the Lower 1/3 position. In addition, the FY2026-2026 member contributions fell in such a way that Bear Mountain Recreation and Park District is now in the Lower 1/3 Tier. As such, there is technically no current representation from the Middle 1/3 Tier. The Board reviewed and discussed the vacant position and appointed a replacement.

MOTION:

President Dean Wetter made a motion to appoint Lorena Cervantes, from Bear Mountain Recreation and Park District to the Lower 1/3 Tier position. Director Jill Nunes seconded the motion.

Ayes: Wetter, Lacy, Nunes, Cervantes, Friedl, and Fuzie

Nays: None

Abstain: None

Absent: None

8.2 Appointment to Middle 1/3 Tier Position

The Board's action taken in the preceding item created a vacancy in the Middle 1/3 Tier position. In anticipation of that action, President Wetter appointed an ad hoc committee to interview prospective Board candidates from the Middle 1/3 Tier. The committee recommended Brandy Wade from Arcade Creek Recreation and Park District. The Board reviewed and discussed the vacancy and recommendation and appointed a replacement. Following appointment, the new Director took an oath of office.

MOTION:

Director Michelle Lacy made a motion to appoint Brandy Wade from Arcade Creek Recreation and Park District to the Middle 1/3 Tier position. Director Jim Friedl seconded the motion.

Ayes: Wetter, Lacy, Nunes, Cervantes, Friedl, and Fuzie

Nays: None

Abstain: None

Absent: None

8.3 Election of Board Secretary

Per Article III of the CAPRI Bylaws, the CAPRI Board of Directors shall elect a president, vice president, and a secretary to serve two-year terms. Former Secretary, Colin Miller, was elected as Secretary last year and his term was to run through December 2026. In the event of such a vacancy, the Board shall fill the position at the next regular meeting.

MOTION:

President Dean Wetter made a motion to appoint Director Jill Nunes to the Board Secretary position. Director Michelle Lacy seconded the motion.

Ayes: Wetter, Lacy, Nunes, Cervantes, Friedl, Fuzie, and Wade

Nays: None

Abstain: None

Absent: None

8.4 Appointment to Personnel/Finance Committee & Committee Chair Position

Following former Secretary Miller's resignation, there now exists a vacancy on the Personnel/Finance Committee. Similarly, the Chair position must now be filled. Per the CAPRI Bylaws, the Committee position and Chair position shall be filled by Presidential appointment. President Wetter appointed Director Michelle Lacy to the Personnel/Finance Committee and appointed Director Jim Friedl as Committee Chair.

8.5 Appointment to RIO Board of Directors

Following the resignation of Secretary Miller from the RIO Board of Directors, Staff requested that the CAPRI Board President appoint a replacement for Secretary Miller to serve on the RIO Board. President Wetter appointed Director Michelle Lacy to the RIO Board of Directors to fill the vacant position.

8.6 Annual CalPERS Unfunded Accrued Liability Update

The Board received and discussed an update regarding CAPRI's Unfunded Accrued Liability in CalPERS.

8.7 Consideration of Certificate of Insurance Management Services - Evident

One of the most important risk management practices for CAPRI Members is managing the certificates of insurance and additional insured endorsements of its users, renters, and others with whom they may contract. Recently, PRISM partnered with Evident to provide automated Certificate of Insurance Management services to help members manage and mitigate third-party risk. The platform is fully customizable to allow different insurance requirements specific to the type of contract and work being performed. Staff recognizes that a certificate management service like Evident would not only be a benefit to the members but also assist CAPRI in its defense obligations as we would be able to verify insurance requirements are being met at the time of contracting while also ensuring access to important insurance information in the event of a claim. The Board reviewed and discussed the proposal received from Evident regarding Certificate of Insurance Management services and provided Staff with direction.

MOTION:

Director Michelle Lacy made a motion to direct Staff to execute a contract for certificate of insurance management service with Evident. Secretary Jill Nunes seconded the motion.

Ayes: Wetter, Lacy, Nunes, Cervantes, Friedl, Fuzie, and Wade
Nays: None
Abstain: None
Absent: None

9. SPECIAL REPORTS:

9.1 Investment Status Report

Allison Kaune and Mallory Sampson with PFM provided a report on the status of RIO's investment holdings. Investments have seen a positive return. The investment portfolio remains consistent with our investment policy.

9.2 Insurance Market Report

Doug Wozniak with Alliant Insurance Services provided an update regarding the current insurance market following 25/26 renewal. Doug is cautiously optimistic about the market outlook. Workers' Compensation, Cyber, and Property are looking stable. Liability continues to be a tough market with large settlements and verdicts, but we are in a good place as part of PRISM's program.

9.3 General Liability Program Status Report

Director of Administrative Operations Monica Breck reviewed and discussed the status of the General Liability Program. The total new claims per fiscal year is trending down and total open claim count has decreased slightly. Total reserves are trending upward slightly as well. The Board was provided with a summary of the GL loss history by fiscal year.

9.4 Property Program Status Report

Director of Administrative Operations Monica Breck reviewed and discussed the status of the Property Program. The 24/25 fiscal year had 26 claims that were a mix including of storm damage, theft, vandalism, and vehicle accidents. The Board was provided with a summary of the Property Loss Run for FY 24/25.

9.5 WC Program Status Report

Amy Whitman from Sedgwick presented an in-depth update on the status of the WC Program for FY 24/25. Total reserves and claim count are up from the prior year. The Board was provided with a summary of the WC loss history by fiscal year, the WC Claims Performance Analytics, and the 2025 Trending Report.

9.6 Audit Results

Amy Whitman from Sedgwick reviewed and discussed the WC claims audit report conducted by ALC Claims Collaborations on behalf of PRISM. Overall, this year's Audit found the claims handling of Sedgwick "Exceeds Expectations."

10. EXECUTIVE DIRECTOR/STAFF REPORTS:

10.1 District Visit Update: This item was information only.

10.2 CAPRI 40th: This item was information only.

10.3 CARPD Update: This item was information only.

10.4 RIO Update: This item was information only.

11. BOARD MEMBER REPORTS:

11.1 Board Member Comments:

President Dean Wetter shared that Larry Minor, who served on the Valley-Wide Recreation and Park District's Board for 22 years and contributed greatly to the District's development, had recently passed. President Wetter requested that the Board adjourn the meeting in honor of Larry.

12. FUTURE AGENDA ITEMS:

The Board of Directors had no comments or questions.

13. ANNOUNCEMENTS:

The next CAPRI Board of Directors Meeting is scheduled for November 7, 2025.

14. ADJOURNMENT:

The Board adjourned the meeting in honor of Larry Minor at 12:51 p.m.

Jill Nunes

Jill Nunes, Secretary for the CAPRI Board of Directors